

Policies  
Board of Examiners in Counseling  
Obtaining Credit for Supervised Experience  
Effective February 1, 1997  
Revised January 4, 2001

Licensed Associate Counselors must complete three years of Board approved Post-Master's supervised experience prior to approval as a Licensed Professional Counselor. Fifty percent of the required supervision may be group supervision.

LAC's must be under Board approved supervision at all times. Practice as a LAC without Board approved supervision will result in suspension of the License and may result in revocation of the license.

*The following definitions will be used to grant credit for supervised experience:*

One Thousand (1,000) Client Contact Hours (CCH) will equal one year of experience. Fifty percent (50%) or 500 CCH's may be group supervision.

Five Hundred (500) CCH will equal six months of experience. Fifty percent (50%) or 250 CCH's may be group supervision.

Two Hundred Fifty (250) CCH will equal three (3) months of experience. Fifty percent (50%) or 125 CCH's may be group supervision.

Eighty Three (83) CCH will equal one (1) month of experience. Fifty percent (50%) or 42 CCH's may be group supervision.

*A maximum of two years of Post-master's supervised experience may be credited through graduate courses in counseling. Graduate credit hours in counseling courses may be substituted for supervised experience at the following rates:*

Thirty (30) semester hours of approved courses will be equivalent to one (1) year (1,000 CCH's) of supervised experience.

Each one (1) approved graduate semester credit hour will be equivalent to 33 CCH's of supervised experience. Three approved graduate semester credit hours will equal 100 CCH's of supervised experience. Quarter credit hours may be approved at the rate of 8 CCH's per hour.

*Supervised experience must be completed according to the following ratios:*

*Phase I*

During the first 1,000 CCH's of supervised experience, the LAC must be supervised at a minimum ratio of one (1) hour of supervision for each ten (10) hours of client contact.

*Phase II*

During the second 1,000 CCH's of supervised experience, the LAC must be supervised at a minimum ratio of one (1) hour of supervision for each fifteen (15) hours of client contact.

*Phase III*

During the third 1,000 CCH's of supervised experience, the LAC must be supervised at a minimum ratio of one (1) hour of supervision for each thirty (30) hours of client contact.

*The supervisor of the LAC may request Board approval for a change in the supervision agreement at any time.*

**A supervision evaluation and CCH report must be submitted to the Board every six calendar months after license issue date.**

*Up to 24 months of supervision credit for class work in counseling is allowed. The Board cannot waive twelve (12) months of face-to-face supervision post-graduate degree. [Act 593 of 1979, Section 8,g ]*

Course work and Board approved Supervised Work Experience from another State or Agency will be applied to Phase III, then Phase II. The one (1) year (1,000 CCH's) remaining must be in Phase I at the ratio of 1:10.